

EAST WITTERING & BRACKLESHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE
BRACKLESHAM PARK/BARN COMMITTEE
7 February 2018 AT 11am at Bracklesham Barn

PRESENT: **Committee Members**

Councillors: Cllr. T. Dixon
Cllr. T. Glithero
Cllr. D. Parker

IN ATTENDANCE: Mrs. J. Griffith (Parish Clerk)

APOLOGIES: Cllr. J. O'Sullivan

18.6 Minutes of the last meeting.

The minutes of the meeting held on 16 January 2018 were confirmed as a correct record and signed by the Chairman.

18.7 The Committee received a copy of the Bracklesham Barn financial statement with their Parish Council papers.

18.8 The Committee received a report from the Clerk and an update on the following items.

- a. Use of changing rooms – new team viewed facilities, awaiting further contact from new team.
- b. MUGA and outdoor gym provision – pre installation site visit due – delayed start due to weather and potential ground damage.
- c. Roof damage – Storm David followed by Storm Eleanor resulted in some lost tiles. Clerk arranging photographs, estimate and insurance claim.
- d. Central heating fault – now fixed.
- e. PAT testing – carried out 8 February 2018.
- f. Paving outside front doors – Clerk to investigate a possible problem with the paving.

18.9 To consider the following items:

- a. Events.
Amusement funfair. To consider details of dates and charges. Proposed by Cllr. Glithero, seconded by Cllr. Dixon the Committee agreed £150 per day that the fun fair is open and 2 free days for setting up and 1 free day for setting down. The adult football pitch is not to be used or driven over.
Royal Wedding – investigating having a live TV viewing at the Barn on 19 May 2018.
Park Run – to be considered by full Council.
- b. Community Room flooring – the Committee agreed it was worth considering the pros and cons of changing it to a hard floor. Cllr. Glithero to commence by obtaining some advice from a local flooring specialist.
- c. Funeral/wake leaflets. Ongoing.
- d. Local business list and setting up of Marketing Chimp – Cllr. Glithero to market the Barn facilities.
- e. Updating stage area – Ongoing.
- f. CCTV provision – Clerk to chase Detect Fire and Security about the corroded cameras.

UNCONFIRMED

- g. Outdoor Gym and refurbishment of the MUGA signage. The Committee unanimously agreed that the points should read:
- This fitness equipment is suitable for users aged 14 and above and over 1.4m in height.
 - It is designed for one user at a time.
 - Please keep your body and clothing free and clear of all moving parts.
 - Please exercise with care and consult a doctor before using this equipment.
 - Stop exercising if you feel unwell.
 - Use of this fitness equipment is strictly at own risk. The Parish Council do not accept any liability whatsoever for any accident, injury or incident arising from the use of the equipment, regardless of the cause thereof.
- h. To open a Barn hirer's Facebook page. Unfortunately the Committee cannot support a Facebook page that isn't run by the Council.
- i. The Committee agreed that future weddings can be booked at current prices.
- j. The indoor Christmas tree lights have been scrapped as they are broken so new ones will need to be purchased for this Christmas.
- k. The Committee agreed that registered charity events can be hired at the usual rate and upon successful handback in a clean and tidy condition a 20% refund will be given.
- 18.10 Any other urgent matters to do with the running of the facility that the Chairman wishes to bring to the attention of the Committee. None.

Signed _____ Chairman Date _____