



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 11th July 7.00pm AT BRACKLESHAM
BARN, BEECH AVENUE, BRACKLESHAM BAY, CHICHESTER, PO20 8HU**

EWBPC COUNCILLORS

PRESENT:

Becky Salamon
Brian Reeves (Chair)
Doug Holden
Pamela Kensington

Joe O'Sullivan
Richard Ford

District Cllr. Susan Taylor
District Cllr. Graeme Barrett
Royal Oak Developer

WSCC Cllr Pieter Montyn
Mr Derek Beason

APOLOGIES:

Cllr Darren Banks
Cllr Dawson Parker
Cllr Emile Kott
District Cllr. Elizabeth Hamilton

Cllr Emma Cox
Cllr James Salamon

IN ATTENDANCE

Parish Clerk, Sam Tate 5 x members of the public

19.93 Declarations of Interest

None

19.94 Minutes of the Council's Meeting Held on 13th June 2019.

The minutes were approved as an accurate record of the meeting.

Proposed by Cllr Holden, seconded by Cllr B. Salamon the minutes were confirmed as a correct record and approved for signature by the Chair.

19.95 Matters Arising

The Community Warden had withdrawn his complaint about job regrading, so the Parish Council were no longer going to pursue an independent regrading of the job role.

Cllr Salamon had recommended a small PA system to the LBA, which could be purchased for £565.00. Subject to final agreement from the LBA that the system will meet their requirements, purchase was approved.

Jon Dowty had submitted a revised copy of the Neighbourhood Plan, marked with areas that needed amendment. The Neighbourhood Plan would be meeting in August to work through this list.

Action: Clerk to arrange Meeting for Neighbourhood Plan Working Group

19.96 Public Questions

Question One: Grass verges are not being cut. Can they be cut more regularly as they are overgrown and dangerous?

WSSC Pieter Montyn explained that verges are cut every 8 weeks. The next cut is due on 31/07/19.

If areas or side roads appear to be have been missed, please report missed the cuts on the Love West Sussex website or app, and a team will be sent to address the missed areas.

19.97 Representation from the Developer of the Royal Oak Public House.

Derek Beason, the developer of the Royal Oak site shared the proposals for the conversion of the Royal Oak into residential accommodation. Members of the public had been given copies of the designs and no concerns were expressed.

The council had no further questions and awaited the submission of the planning application to come before the planning committee for consideration in the normal way. Mr Beason added that the proposals for village signs were just the starting point of ideas/designs. Council commented that the general preference in the community so far seems to be for the curved variant.

Mr Beason left the meeting at 7.15pm.

19.98 Pieter Montyn (WSSC) – WSSC budget is under pressure for 2020-21. Central Government grant is being cut year on year and income is likely to be lower as a number of projects have not been completed in Westminster: the spending review, fair funding review and the green paper on social care. As a result of this WSSC do not know what their income will be for the next four years as no new funding deal has been announced. On this basis, WSSC are working on worst case scenario, which is no additional funding. This means they are looking at how to make savings to manage the anticipated budget shortfall. They expect to have to save £29 million out of their £550 million budget next year and are considering their options. Currently 36% of the annual budget goes on adult social care to meet statutory requirements. 17% is spent on children’s care, with over 700 young people currently in the care system. Highways is approx. 7% of budget. WSSC are looking at non-statutory areas where cuts can be made – e.g. mobile waste recycling sites in the Witterings and Selsey are at risk. Parishes may have to fund the costs if we wish the services to remain.

Cllr Ford asked if the parishes were to take on funding for the mobile waste service, was there the scope to look at different contractors? Cllr. Montyn did not think so.

Libraries are also being reviewed at. The Witterings is a tier 6 library and may be at risk, as WSSC are considering closing libraries at this level. Other community services being based in the library may help to keep it open as it is then more of a hub. (e.g. advice services, toddler groups, befriending groups, etc.) WSSC would be willing to look at volunteer or community run libraries if the model can be made to work although building maintenance costs would still be an issue as to how they could be covered.

Susan Taylor (CDC) - A new fly tipping campaign is being launched. CDC currently spend £350K per year removing fly tipped waste. Householders are responsible for the waste that is

taken from their property (e.g. if a builder working on their property has fly tipped, the householder is liable) and need to be made aware of this. CDC will be cracking down on the problem and Cllr Taylor asked the Parish Council to share the information on their social media channels, website & noticeboards.

Graeme Barrett (CDC) – Cllr Barrett had sent Parish Councillors the latest CDC members bulletin.

The Parish Council still need to appoint a representative to the patient participation group – West Wittering, Birdham and Earnley have all appointed reps.

Cllr Barrett requested that we chase the planning department for updates on all enforcement cases that have not been.

Drew will be putting a statement in next Local Life apologising for any misunderstanding.

Action: Clerk to contact West Wittering & Earnley Parish Council to investigate the potential for jointly funding the costs of mobile recycling service from the Parish precept.

19.99 Reports from Parish Councillors on Meetings Attended Since 13/06/19

Planning (24/6/19) –Five applications were considered, no objections lodged.

Assets & Open Spaces (24/6/19) – Holiday clubs are filling fast

Wedding charges to be reduced to £1000, but we are just providing the space with no frills.

ROSPA reports – repairs list being worked through

Downview – Looking at proposals for how to improve

Football Club – ongoing improvements

Picnic benches - four are on order, plus concrete bases for the two at Bracklesham Park are being installed

Skip arriving on 12/7/19 – to clear out pavilion store room. Volunteers needed.

Local Business Alliance – Pamela Kensington had circulated a report on the meeting to plan the Family Fun day on 18th August – the theme is Teddy Bears picnic.

South Chichester CLC – Minutes had been circulated to members

Safer communities Crime prevention meeting – DH attended this event in Fishbourne. It was an excellent event and we could arrange something similar for local residents to attend at Bracklesham Barn to help raise scam and fraud awareness.

19.100 Finance

19.100.1 The chair had previously agreed and signed the bank reconciliation.

19.100.2 The council received a statement of the current financial position and budget monitor.

19.100.3 The council received the list of payments made between 01/06/19 and 30/06/19 totalling £12,616.93

The chair, Clerk and Cllr Holden agreed to investigate options for investing the Council reserves to maximise returns and minimise risks.

Proposed by the Chair, council RESOLVED to approve the payment schedule.

Action: Clerk to arrange meeting of working group to investigate Council investment strategy.

19.101 To Consider a Proposal to Pay for a Virtual 0800 Telephone Number for the Library Drop-in

Cllr Kott had proposed that the Parish Council subscribe to a virtual 0800 telephone number so that residents could dial in to Councillors weekly library drop-in if they were unable to attend in person.

Cllrs Ford & Kensington queried the need for an additional number as this could be confusing to residents who can call the Parish Office Mon-Fri 9am-3pm if they wish to speak to a member of the council.

Council agreed not to proceed at the present moment and instead to focus on developing more community library-based services to bolster usage.

19.102 To hear an Update on the Bracklesham and East Wittering Vision (BR.E.W. Vision)

A meeting was held on 5/7/19 with Emile Kott, Richard Ford, James Salamon, Emma Cox and Steve Hill from CDC. A document on the aims of the Vision has been created and circulated to all members. A logo has been designed and a questionnaire and website are being developed, based on the Midhurst Vision template. Next meeting is on 2nd September.

The aim is to have the Vision project ready to launch by late September.

N.B. West Wittering have nominated Bob Hutton (Chair) and Jean Barrett (Vice Chair) to sit on the vision group for WWPC.

A Steering Group and Stakeholder Group will need to be established and the terms or reference for Steering Group need to be finalised.

Proposed from the Chair, council RESOLVED to approve the logo.

Proposed from the Chair, council RESOLVED that the Vision aims document be adopted.

Action – ST/JC/SH to draft terms of reference and set up steering group.

19.103 To Establish an Events Working Group and Agree the Terms of Reference

The Clerk had prepared a terms of reference for the working group and would arrange a meeting for the members.

Proposed by Cllr Ford, seconded by Cllr B. Salamon, council RESOLVED To adopt the Working group terms of reference and appoint the following members:

RF, EC, BS, BR

Action: Clerk to arrange events working group meeting

19.104 To Approve Amendments to the Annual Meeting Calendar

Due to holidays and Bank Holidays, the date of the Assets & Open Spaces a number of changes to the meeting schedule were proposed.

Prop from Chair, Council RESOLVED to approve the changes to the meeting schedule (July 29 Assets and Open Spaces meeting moved to Tuesday 27th August and Monday 26th August Planning moved to Tuesday 27th August)

Action: Clerk to update meeting schedule as agreed.

19.105 Any Urgent Matters that the Chair Wishes to Bring to the Attention of the Council

The Parish Council had received a letter from the 1st Birdham and Wittering Scouts asking if we could assist with the costs of urgent repairs to the Scout Hut roof.

Proposed by Cllr Holden, seconded by Cllr Kensington, council RESOLVED to donate £250 towards the costs of the repairs, to be taken from the General Reserve on the basis that the community grant fund in 2018-19 was underspent by £1,400, the monies being transferred into the general reserve at year end on 31/03/19.

Action: Clerk to arrange payment of £250 to the Scouts towards the costs of the urgent roof repairs.

The daily morning telephone call service for vulnerable residents was on-track to launch in September. 16 volunteers had been recruited and were receiving training. The service would be based at Bracklesham Barn and would operate from 9.00am -12.30pm seven days a week.

Councillor Ford requested that the Parish Council nominate a Member to take a lead within the council on environmental issues so that the many disparate groups and sources of information could be better understood. Cllr B. Salamon volunteered to take on this role.

Items to be added to the agenda for the September meeting:

Councillor O'Sullivan alerted the Parish Council to the fact that both Chichester City and Chichester District Council have recently declared a Climate Emergency and requested that the item be added to the agenda of next meeting for consideration by the Parish Council.

Councillor Reeves requested that consideration of the use of CIL monies to fund a new library for East Wittering Primary School be added to the agenda for the next meeting.

Action: Clerk to add Climate Emergency and CIL projects to September agenda

THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD AT 7.00PM ON THURSDAY 12th SEPTEMBER 2019 AT BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM BAY, CHICHESTER, PO20 8HU

These minutes are in draft form until approved by the council at the next meeting and may be amended by resolution. Copies of all unapproved minutes, agendas and more information about East Wittering and Bracklesham Parish Council can be found on the Parish Council's web site: www.ewbpc.org.uk

Signed _____ Chair Date _____

Summary of Actions

Minute number	Action	Person Responsible
19.95	Action: Clerk to arrange Meeting for Neighbourhood Plan Working Group	CLERK
19.98	Action: Clerk to contact West Wittering & Earnley Parish Council to investigate the potential for jointly funding the costs of mobile recycling service from the Parish precept.	CLERK
19.100	Action: Clerk to arrange meeting of working group to investigate Council investment strategy.	CLERK
19.102	Action – ST/JC/SH to draft terms of reference and set up steering group	CLERK
19.103	Action: Clerk to arrange events working group meeting	CLERK
19.104	Action: Clerk to update meeting schedule as agreed.	CLERK
19.105	Action: Clerk to arrange payment of £250 to the Scouts towards the costs of the urgent roof repairs.	CLERK
19.105	Action: Clerk to add Climate Emergency and CIL projects to September agenda	CLERK