



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 8<sup>th</sup> OCTOBER 2020 AT 7.00PM VIA  
ZOOM VIDEO CONFERENCE**

**EWBPC COUNCILLORS**

**PRESENT:**

Brian Reeves (BR)

Richard Ford (RF)

Pamela Kensington (PK)

Doug Holden (DH)

Joe O'Sullivan (JO'S)

James Salamon (JS)

Dawson Parker (DP)

Susan Taylor (CDC Councillor) (STT)

Elizabeth Hamilton (EH) (CDC Councillor)

Graeme Barratt (CDC Councillor)

Pieter Montyn (PM) (WSCC Councillor)

**APOLOGIES:**

Emma Cox (EC)

Darren Banks (DB)

**ABSENT:**

Emile Kott (EK)

**IN ATTENDANCE**

Parish Clerk and 5 members of the public

**20.65 Chairmans Announcements**

The Chair announced that Councillor Becky Salamon had resigned from the council for family reasons. The Chairman thanked her for her contribution to the council and sent best wishes for the future. The council would now advertise the vacancy, with an aim to making a co-option at the meeting on 10th December 2020.

**20.66 Declarations of Interest and dispensation requests**

None

**20.67 Minutes of the Council's Meeting Held on 10<sup>th</sup> September 2020.**

The minutes were agreed as a correct record and **approved** for signature.

**20.68 Update on actions from previous meeting**

Completed

**20.69 Public Questions**

A resident had raised several questions re. the skatepark :

1) There was no mention of the Skatepark Group being in attendance at the 10<sup>th</sup> September PC meeting to take part in the feasibility study. For clarity and transparency, how many members belong to the skatepark group and id it properly formed with a Secretary, Treasurer, Bank Account and address for contact of the group all of which will be needed to start fundraising and get sponsors. Also how many of the group are also, in fact, Parish Councillors?

*The group were not present at the meeting. The group has four trustees and they have designated officers including a treasurer and secretary and a separate bank account. Contact details for the group are available on their website. Two parish councillors, Richard Ford and Emile Kott are members of the group.*

2) I have not seen in any agenda a review of the outcomes and conclusions that were finalised on 9<sup>th</sup> November 2019 about a skatepark, so who proposed that it be reviewed, if it was and when. It should be on an agenda or minutes somewhere to make it lawful. Also, why was a working party formed without the conditions imposed at that meeting being in place and who proposed it?

*The Assets and Opens spaces meeting on 23<sup>rd</sup> September 2019 agreed a way forward to revisit the potential development of a new skatepark, full council agreed the proposal on 12<sup>th</sup> December 2019 to engage Skatepark Projects UK to take the project forward. A feasibility study was then prepared, which was presented to the Parish Council on 10<sup>th</sup> September 2020 and a working group formed to move the project forward which will report back to full council with a series of recommendations and proposals for final approval.*

3) Cllr Ford had stated that no financial commitment was required from the Parish Council for at least 10 years – why so definite for ten years and what happens after this time?

*The Parish Council have requested this as a part of the project development so that additional costs from the skatepark do not fall on the Parish Council or make undue demands upon the precept.*

Cllr Salamon joined the meeting at 7.10pm.

## **20.70 District and County Councillors reports**

**GB** – Housing allocations will be finalised in the local plan when it is completed. Members bulletin had been circulated. The £5K grant application from Bracklesham Barn is still being considered. There have been a number of issues with contractors parking on the cycle path between E & W Wittering. Sussex Police have declined to deal with the issue – GB has a meeting arranged with the Local Government minister to discuss policing issues. The PCSO's are currently not able to attend remote council meetings as they do not have the technology.

**EH** – A full council meeting was held on 22/9/20. A motion was passed re. planning law changes, and a response agreed to the government consultation. Next month a motion will be put forward to address issues with Southern Water and lack of infrastructure development in the District.

**STT** – Revised HELAA documents have been published – some sites have been removed due to coastal erosion and flood risk constraints. This does not prevent developers from submitting applications for sites in the risk zones, but the CDC designation should carry significant weight when deciding on any such applications. CDC have prepared a draft response to the planning white paper and the document raises several concerns.

BR queried the housing allocation for the whole peninsula which it appears has now increased to 3999 houses within the HELAA documents – is this because of increases to the housing allocation from central government. STT – the rationale behind all sites is explained within the supporting documents. A site that has been identified as suitable for development does not necessarily mean that it will be approved or developed, only that it may be suitable for allocation in the Local Plan.

**PM** – WSCC have gone to winter opening hours at the household waste sites until the end of March 2021. Seven pop-up cycle lanes have been installed throughout the county, including the one in Chichester. Feedback is being gathered and usage monitored. CDC, Chichester City

Council and all emergency services were consulted before installation. Comments should be fed back directly to WSCC via their consultation portal.

**20.71 Reports from Parish Councillors on Meetings attended since 10/09/20**

Planning committees 10/9 - 6 applications considered incl. representation from Royal Oak developer

5/10/20 - 10 applications considered

7/10/20 - BR attended the CDC planning committee and made a representation re. the Hundredsteddle Farm application. The application was rejected by 9 votes to 3.

16/9/20 – All Parishes meeting. 83 attendees. John Carter Chief of Police gave a talk re. traveller issues. A long session was held on planning changes.

27/9/20 – MPAG meeting was held. The local MP has replied to MPAG but has not offered a meeting with them.

24/9/20 – Budget working group had met – their paper and recommendations were featured later on the agenda.

30/9/20 – Village Hall meeting and AGM. The hall is currently only open for the pre-school. When the hall does reopen the intention is to give 3 months free hire to returning regular classes.

1/10/20 – Skatepark WG met.

**20.72 Finance**

**20.72.1** The Chairman had agreed and signed the bank reconciliation.

**20.72.2** The council received a statement of the current financial position and budget monitor.

**20.72.3** The council received the list of payments made between 01/09/20 and 30/09/20 totalling £19,377.66.

*Council **RESOLVED** to ratify the bank reconciliation, finance reports and payment schedule.*

**20.73 To agree a response to the CDC cycling and walking strategy consultation**

JO'S – The strategy seems to be very focused on Chichester City, but does not seem to offer many benefits to the Manhood Peninsula.

BR – Its does not seem to include any of the routes we identified for improvements.

*Council **RESOLVED** to respond that more should be done for the Manhood Peninsula to take advantage of infilling small sections previously identified by the parishes in order to link the entire peninsula to the City.*

**20.74 To agree a response to the CDC climate change action plan consultation**

Council commented that the document seemed quite comprehensive but did not go in to enough detail about design standards for housing, e.g. solar panels, EV charging, grey water harvesting, all drives and surfaces to be permeable, houses to be 'future-proofed' for conversion to low-carbon heating, etc. in the future..

*Council **RESOLVED** to prepare a response based on our climate declaration and need to future proof developments for the move away from fossil fuels.*

**20.75 To agree a response to the government proposed changes to existing planning law and the white paper proposing new planning laws and review the updated HEELA reports**

BR had circulated a number of background papers explaining the proposals and the implications for parish councils.

*Council **RESOLVED** to use the CDC response as the basis of our submission to the government, and to incorporate our concerns regarding neighbourhood and parish planning and loss of democratic oversight.*

**20.76 To consider the budget reforecast for FY 2020/21 and the projected budget for 2021/22**

The budget reforecast meeting had taken place on 24/9/20. A paper had been circulated to members with proposed changes and cuts to come areas and services.

Prop JOS sec DP – to accept the paper with the proposed cuts to the budget  
BR, JOS, DP. Split vote 3 vs 3.

Prop RF to take on HWRS at an increase of 8.5% to the precept. Split vote 3 vs 3.

The chair then took views from members of the public. A number of members of the public spoke in favour of the service and felt that people would be willing to pay to maintain it.

*Following a proposal from the Chair, council **RESOLVED** that the HWRS would be taken on, but that the precept increase would be limited to 3%, so significant cuts would have to be made from other areas of the budget.*

**20.77 To accept the £15000 New Homes Bonus Grant from CDC for the pavilion refurbishment**

Council had been awarded the grant for the refurbishment of the pavilion.

*Council **RESOLVED** to accept the grant funding conditions.*

**20.78 To receive a verbal report on the Skatepark ITT working group**

Group met on 1/10/20 and reviewed a number of ITT documents from other projects. RF had also made contact with the group who developed the skatepark in Chichester and had since spoken to the consultant who helped them develop their ITT and managed the process.

The group are currently working on developing a draft tender document which will be brought back to council for approval before proceeding any further with the project.

The group are next meeting on 14<sup>th</sup> October.

**THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD THURSDAY 12<sup>th</sup> NOVEMBER AT 7PM MEETING VIA ZOOM.**

**These minutes are in draft form until approved by the council at the next meeting and may be amended by resolution. Copies of all unapproved minutes, agendas and more information about East Wittering and Bracklesham Parish Council can be found on the Parish Council's web site: [www.ewbpc.org.uk](http://www.ewbpc.org.uk)**

Signed \_\_\_\_\_ Chair

Date \_\_\_\_\_

## Summary of Actions

<b>Minute number</b>	<b>Action</b>	<b>Person Responsible</b>
20.73	Clerk to submit council response to cycling & walking strategy consultation	CLERK
20.74	Clerk to submit council response to CDC climate action plan	CLERK
20.75	Clerk to submit council response to government planning white paper consultation	CLERK
20.76	Clerk to advice WSCC that the council would now fund the mobile HWRS	CLERK
20.76	Council to review budget and identify savings of £19K in order to balance the budget and limit the precept increase to 3%	ALL COUNCILLORS
20.77	Clerk to return signed NHB grant funding agreement to CDC	CLERK