



## EAST WITTERING & BRACKLESHAM PARISH COUNCIL

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YOU ARE HEREBY SUMMONED TO A PARISH COUNCIL MEETING TO BE HELD ON 12<sup>th</sup> November 2020 AT 7.00PM VIA ZOOM (meeting link and access code to be provided via separate email).

### AGENDA

1. **Declarations of interest and requests for dispensation**
2. **Apologies for absence**
3. **Chairman's announcements**
4. **Minutes of the previous meeting held on 8<sup>th</sup> October 2020** (Appendix 1)
5. **Update on actions from previous meeting**
6. **Public questions**
7. **Reports from District and County Councillors**
8. **Reports from Parish Councillors on meetings attended since 08/10/20**
9. **Finance**
  - a. bank reconciliation approval. (Appendix 2.1)
  - b. statement of current financial position and budget monitor. (Appendix 2.2)
  - c. summary of payments made between 01/09/20 and 30/09/20. (Appendix 2.3)
  - d. To authorise ongoing use of electronic banking, standing orders and direct debits as methods of payment (Appendix 2.4).
  - e. To authorise changes to banking mandate.
10. **To agree the process for cooption for the council vacancy**
11. **To receive an update from the BREW Vision group.** (Appendix 3)
12. **To approve acceptance of the revised terms and conditions for the local government pension scheme** (Appendix 4)
13. **To approve signing the Mobile Household Waste Services agreement with WSCC** (Appendix 5)
14. **In the absence of an annual council meeting this year, to undertake the annual review of the following policies, authorities and documents:** (Appendices 6.1-6.7)
  - a. Review of delegation arrangements to committees, sub-committees, staff and other local authorities; (6.1)
  - b. Review of the terms of reference for committees; (6.2)
  - c. Review and adoption of appropriate standing orders and financial regulations; (6.3 & 6.4)
  - d. Confirmation of arrangements for insurance cover in respect of all insurable risks and review of risk assessments; (6.5)
  - e. Review of the Council's and/or staff subscriptions to other bodies; (6.6)
  - f. Review of the Council's complaints procedure; (6.7)
15. **Christmas lights update**
16. **To consider grant applications under the small grant scheme** (Appendix 7)
17. **Response to the CDC infrastructure Business Plan consultation and consideration of projects to add.** (Appendix 8)
18. **Update on Skatepark project**

*S. Tate*

S. Tate, Parish Clerk, 5<sup>th</sup> November 2020

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING. Members of the public wishing to ask questions must submit them in writing to the Clerk by no later than 5pm on Wednesday 7<sup>th</sup> October so that they can be answered during the meeting. Members of the public are welcome to view the meeting and will need to contact the Clerk by 4pm on Thursday 8<sup>th</sup> October for an access code. This can be done by calling the office on 01243 673588 or by email to [enquiries@eastwitteringbrackleshampc.org.uk](mailto:enquiries@eastwitteringbrackleshampc.org.uk). \*THE COUNCIL MAY BY RESOLUTION DECIDE TO EXCLUDE THE PRESS AND PUBLIC FROM ANY PART OF THE MEETING